

Event Site – Orchard Lawn, Bute Park

Charges

All prices are per event day unless otherwise stated. All prices are exclusive of VAT, which is chargeable at 20% The exact rates will be determined by Cardiff Council based on event complexity and likely impact to the ground. See notes at bottom for info on additional charges that also may be applicable

EVENT DAY CAPACITY	Up to 499	500 – 999			
Refundable Bonds charged per booking. Bonds do not attract VAT	Venue Manager's discretion	Venue Manager's discretion			
EVENT TYPE					
Tier 1 Community/ Not For Profit/ Charity (No significant fund raising target, no paid event staff and no entrance fee)	Min £50	Min £100			
Tier 2 Community/ Not For Profit/ Charity (Significant fund raising target, and/or paid event staff and/or significant entrance fee)	Min £100 Or 50p per head, whichever is the greater.	Min £200 Or 50p per head, whichever is the greater.			

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EVENT DAY CAPACITY	Up to 499	500 – 999			
Charity Runs/Walks	Charity runs/walks will typically be charged at either 20p (Tier 1) or 50p - £1 (depending on nature of event) per head, with a minimum hire fee agreed per event based on requested capacity and use of site. Use of grass areas for start/finish and event infrastructure may attract additional charges.				See above
Commercial events	Min £200 Or £2 per head capacity, whichever is the greater	Min £1,000 Or £2 per head capacity, whichever is the greater.			
Commercial runs	Commercial runs will typically be charged at £2 per head, with a minimum hire fee agreed per event based on requested capacity. Use of grass areas for start/finish and event infrastructure may attract additional charges.				
Brand activation and promotional events	Rates on application				
Firework compound	Rates on application, min £500				

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EVENT DAY CAPACITY	Up to 499	500 – 999			
Hospitality / Business-sponsored events	Min £2,500 Small hospitality/ business events are better located on the Orchard Lawn, Bute Park	Min £5,000 for a quarter Coopers Field booking			

Notes The hire fees above may not be inclusive of the potential additional costs from Cardiff Council listed below, please check with the Venue Manager

- Cost of Site Supervisor attendance, if required. This would be charged at the applicable hourly rates for dates and times required
- Cost of Licence inspection visits, if required. These would be charged at the applicable hourly rates for dates and times required
- Use of on-site water and power above the Venue's 'fair use' policy
- Any applicable charges for commercial filming and photography, including drone use (Rates are available separately on our website)
- Cost of commercial bin provision, waste collections and litter picking
- Cost of any road closures required to facilitate your event
- Cost of Council-managed P&D car park use required to facilitate your event
- Cost of track mat or other event infrastructure hire
- Cost of data connection to Cardiff Council's network
- Cost of Event Liaison Panel Officer inspection visits, if required as a result of failures by the Event Organiser's Team