Data Connection can be arranged for events based on Coopers Field; a connection is made available from Cardiff Castle.

At least 1 months’ notice is required, with final details all confirmed 10 working days before the first day that the data connection is required.

The event organiser must arrange any equipment required to complete the connection.

The event organiser is required to cover the cost of the connection – normal cost for a straightforward request using the existing connection at the Castle would be £150; any variations from this will be subject to quote.

|  |  |  |  |
| --- | --- | --- | --- |
| **Part 1 – Contact details** | | | |
| **Event name** | Click here to enter text. | | | |
| **Name of event organiser** | Click here to enter text. | **Name of Wifi contractor** | Click here to enter text. | |
| **Mobile number of event organiser** | Click here to enter text. | **Mobile number of Wifi contractor** | Click here to enter text. | |
| **Email address of event organiser** | Click here to enter text. | **Email address of Wifi contractor** | Click here to enter text. | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Part 2 – Event details** | | | |
| **Event dates** | Click here to enter text. | | | |
| **Dates Wifi in use** | Click here to enter text. | **Event set up / take down dates** | Click here to enter text. | |
| **Date for install** | Click here to enter text. | **Suggested time for install** | Click here to enter text. | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Part 3 – Wifi use** | | | |
| **What will the wifi be used for on site?** |  | No | TBC | |
| **What upload speed is required?** |  | No | TBC | |
| **What download speed is required?** |  |  |  | |
| **Are there any network hardware requirements?** |  |  |  | |

Complete and return this application to [butepark@cardiff.gov.uk](mailto:butepark@cardiff.gov.uk)